



Memphis City Council Summary Sheet

Resolution amending the General Services Division's Capital Improvement Budget for the purchase of vehicles and equipment for the Public Works Division.

- This is a resolution in support of changes to the General Services Division's Capital Improvement Budget for Public Works Capital Acquisition Project #GS0211E; whereby, one broom vehicle has been substituted for a hydraulic excavator (aka trackhoe) as a Public Works priority. There is no change in the budgeted amount (\$562,856).
- Public Works is making this request with the support of General Services. The subject items have been funded through the General Services Capital Improvement Budget, for the specific use of Public Works.
- This resolution does not change an existing ordinance or resolution.
- This resolution does not require a new contract or amend an existing contract.
- The budgeted funds remain the same (\$562,856); however, the items identified in the original budget are being amended to reflect a hydraulic excavator rather than a broom vehicle.

RESOLUTION

WHEREAS, the General Services Division's Capital Improvement Budget includes funding of five hundred sixty two thousand, eight hundred and fifty six dollars (\$562,856) for the purchase of one asphalt patch truck, one broom vehicle, and one front end loader for the Public Works Division; and

WHEREAS, the Public Works Division has determined the purchase of a hydraulic excavator has become a priority and has found it necessary to amend the capital acquisitions items as follows:

Original Request:

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Asphalt Patch Truck	1	\$132,000	\$132,000
Broom Vehicle	1	\$ 40,856	\$ 40,856
Front End Loader	1	\$390,000	\$390,000
			\$562,856

Amended Request:

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Asphalt Patch Truck	1	\$132,000	\$132,000
Front End Loader	1	\$200,000	\$200,000
Hydraulic Excavator	1	\$230,856	\$230,856
			\$562,856

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the General Services Division Fiscal Year 2011 Capital Improvement Budget be and is hereby amended for Public Works Capital Acquisition Project #GS0211E, to provide funding for the purchase of one asphalt patch truck, one front end loader, and one hydraulic excavator at a cost of five hundred sixty two thousand, eight hundred and fifty six dollars (\$562,856).

Brenton J. Nair
2083 Vinton Ave
Memphis, TN 38104

CHIEF INFORMATION OFFICER

EXECUTIVE PROFILE

Information Technology - Project Management-Strategic Planning

A technology and business visionary executive with hands-on experience in building effective Information Technology organizations and a strong record of success in creating robust IT architectures and infrastructures. A proven ability to bring the benefits of IT to solve business issues while managing risks and containing costs. A dynamic management professional who has proven problem solving abilities, project management, team building and staff development experience.

PROFESSIONAL EXPERIENCE

City of Memphis, Memphis, TN

June 2010 to Present

Deputy Chief Information Officer

- Developed strategic and operational goals and objectives to support the City's vision
- Oversaw daily operations for the City's Information Services
- Reviewed and drafted operational and capital improvement budgets
- Provided governance for all projects and operational initiatives
- Developed Information Technology policies and procedures
- Supervised and provided staff development for Information Services personnel
- Improved processes and procedures through interaction with various divisions
- Decided on and implemented enterprise solutions for Information Services technology

The Huntington Group, Memphis, TN

October 2009 to June 2010

Chief Advisor to the CIO for the City of Memphis (consultant)

- Reviewed daily operations for the City of Memphis Information Services
- Aided the development of policies and procedures to ensure cost efficient operations
- Participated in the evaluation of Enterprise solutions for Information Services technology

Wunderlich Securities, Memphis, TN

September 2008 to October 2009

Chief Information Officer

- Provided strategic and tactical planning, development, evaluation, and coordination of the information and technology systems
- Supervised and provided staff development for Information Services staff
- Implemented efficiency programs to reduce Information Technology resource costs
- Developed and implemented business continuity and disaster recovery procedures and solutions
- Oversaw daily Information Technology operations with full time and contract resources.
- Created and implemented Information Technology metrics and measurements
- Presented Board of Directors with solutions and initiatives to meet business objectives

Brenton J. Nair

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Federal Express, Memphis, TN

October 2005 to September 2008

Business Application Advisor

- Managed the implementation of the remediation business process and ensure adherence to compliance and service level agreements
- Managed and coordinated the relationship with employee and contracted personnel
- Re-designed remediation processes to improve business results
- Presented response plans and remediation updates to senior management
- Coordinated with Legal and HR personnel to create policies and procedures
- Assisted senior management in the review of projects and programs which met Information Security's business objectives
- Developed process improvement and business alignment metrics

Senior Business Application Analyst

- Managed several projects involving development teams, global business partners and vendors
- Mentored project members on problem resolution, and project management processes
- Communicated client business requirements and developed software specifications
- Created and implemented project plans, project documentation, per corporate standards

FTN Financial, Memphis, TN

May 2001 to October 2005

Manager of Regional IT Services

- Directed the IT operations and support for 22 regional locations and managed network engineers, system administrators, developers and help desk personnel
- Assisted the CIO in the planning, review, and implementation of information technology standards, policies and regulations
- Implemented on-time and within budget several multi-location integration projects which met planned objectives
- Managed vendor relationships to ensure adherence to service level agreements and met predefined objectives and business processes
- Developed policies and procedures for Risk Management and Audit procedures pertaining to various internal and external auditing agencies
- Developed and implemented business continuity and disaster recovery plans for regional locations
- Approved the purchase, rent, license or acquisition of computer, communication, and other office hardware or software systems

3re.com, Memphis, TN

March 2000 to April 2001

Director of Network Services

- Establishing the direction for the IT department and implemented the strategic initiatives outlined by the Board of Directors
- Directed and exercised administrative control over personnel assigned to the IT department
- Developed business continuity plan for information technology services
- Initiated, and managed the analysis, design and development of information, telecom, office automation systems and other professional services
- Reviewed and reported project definitions, objectives, requirements and progress of developing systems to the Board of Directors
- Monitored the data integrity, reliability and security of business logistics systems, for all business units
- Prepared annual IT budget and established controls to stay within specified budget limits
- Assisted IT personnel to progress in their positions by helping to develop skills, training and mentoring, to maintain a high level of current knowledge in computer system technology

EDUCATION-CERTIFICATIONS - AWARDS

M.S.	Counseling and Student Personnel Services, <i>University of Memphis</i>
B.A.	History and Anthropology, <i>University of Northern Iowa</i>
GLEG	Legal Issues in Information Technology & Security, GIAC
CISSP	Certified Information Security Systems Professional
PMP	Project Management Professional, Project Management Institute
IT Hall of Fame	FedEx Information Services Application Development Hall of Fame

Item #: Prepared by: TaJuan Stout Mitchell
Administrator, Office of Intergovernmental Relations

RESOLUTION BY THE MEMPHIS CITY COUNCIL APPROVING THE 2011 STATE LEGISLATIVE AGENDA WHICH INCLUDES JOINT PRIORITIES FOR THE CITY OF MEMPHIS AND SHELBY COUNTY GOVERNMENT AND REQUESTING THE SHELBY COUNTY DELEGATION TO SUPPORT, AND MEMBERS OF THE TENNESSEE GENERAL ASSEMBLY TO ENACT, LEGISLATION AS PROPOSED BY THE 2011 STATE LEGISLATIVE AGENDA.

WHEREAS, Shelby County Government and the City of Memphis entered into a joint process commencing in September 2010 for the purpose of developing legislative priorities for the Memphis and Shelby County community; and

WHEREAS, The process included discussions with numerous community organizations and partners, division meetings with both governments and various elected officials, and regular team meetings between the City and County representatives; and

WHEREAS, The legislative proposals have been grouped into two separate agendas, the first being a county-specific agenda which represents legislative requests or needs from various Elected Officials, a summary of which has been attached as Exhibit A and incorporated herein by reference and the second which represents joint priorities identified by the Mayors of the City of Memphis and Shelby County Government for the 2010 legislative session that are key issues directly impacting quality of life issues for the citizens of Memphis and Shelby County; and

WHEREAS, The legislative proposals within the Joint Agenda have been grouped and prioritized into the following categories: (1) economic development and job creation; (2) education and workforce development; (3) public safety and clean neighborhoods; and (4) healthy and sustainable communities, a summary of which has been attached as Exhibit B and incorporated herein by reference; and

WHEREAS, The Memphis City Council recognizes the effects of job shortages, lowering and/or loss of wages, and increasing poverty levels in its community and supports strategies that foster and boost economic growth such as providing: a more collaborative economic development system; improved incentives for the film, television, media and music industry; improved methods for administering the payment in lieu of taxes programs; protections to negotiate projects that ultimately increase employment opportunities; and assistance to municipalities to fund capital improvements for companies and capital needs of small businesses; and

WHEREAS, The Memphis City Council recognizes that Memphis and Shelby County's children are its most valuable assets and supports strategies that ensure quality education programs are afforded to each student in Shelby County, and opportunities to achieve higher levels of learning that result in a ready workforce for the community; and

WHEREAS, The Memphis City Council recognizes the critical role public safety and clean neighborhoods play in growing strong, vibrant communities, as well as government's responsibility for making these issues a primary concern, and supports legislation and initiatives to reduce crime and blight such as the Operation Safe: Community plan, the proposal to allow enabling legislation for a land bank authority, and proposals that strengthen laws related to delinquent tax properties as well as the Neighborhood Preservation Act; and

WHEREAS, The Memphis City Council recognizes the value of key assets that promote healthy and sustainable communities and therefore, support policies and efforts to maintain or enhance funding mechanisms for the Regional Medical Center, Infant Mortality initiatives, and the Memphis Research Consortium initiative; and

WHEREAS, Memphis City Council recognize the value the critical role of redevelopment that the Health Education and Housing Facilities Board plays in creating affordable housing and rehab of properties for the Memphis area; and

WHEREAS, to maintain a clean and livable city is a major goal of the City of Memphis and eliminating blight is critical in achieving that goal, amending the Tennessee Codes to make repeat violators of illegal dumping and aggravated criminal offense is needed to deter this environmental crime.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS CITY COUNCIL OF MEMPHIS, TENNESSEE, That after careful consideration, the Board of Commissioners hereby approves the Shelby County Government Legislative Package, which includes Joint Legislative Priorities of both Shelby County and the City of Memphis.

BE IT FURTHER RESOLVED, That the Memphis City Council hereby requests the Shelby County Legislative Delegation to support and members of the Tennessee General Assembly to enact legislation supporting this Legislative Package.

BE IT FURTHER RESOLVED, That the Shelby County Legislative Delegation and the members of the Tennessee General Assembly are made aware of the request by copy of this Resolution.

BE IT FURTHER RESOLVED, That this resolution shall take effect immediately upon approval.

Esquire A.C. Wharton, Jr., Mayor, City of Memphis

Date:

ATTEST:
Office of Comptroller



Memphis City Council Summary Sheet

Resolution to amend Fire Service's Capital Improvement Budget request to replace the original request with eight alternative vehicles, one brush truck, seven ambulances, two engines and two aerial/quints trucks at a cost of \$4,502,284. This amount was approved by Council for FY11.

1. This item is a resolution to amend Fire Service's Capital Improvement Budget request to replace the original request with eight alternative vehicles, one brush truck, seven ambulances, two engines and two aerial/quints trucks at a cost of \$4,502,284.
2. Fire Services determined that the purchase of Alternative Response Vehicles was a priority, thus needing to amend the original request.
3. The original request was approved by Council in the CIP Budget.
4. This item does not require any additional funds to be appropriated in FY11.

per credit alternative vehicle

cost of \$4

RESOLUTION

WHEREAS, the Fire Services Division's Capital Improvement Budget includes a financial commitment from the City of Memphis of Four Million Five Hundred Eight Thousand Two Hundred Eighty-Four Dollars (\$4,508,284) to purchase one brush truck, twenty SUVs, nine ambulances, three engines, and one aerial truck; and

WHEREAS, the Council of the City of Memphis has approved funding for Fire Service's Fiscal Year 2011 Capital Improvement Budget in the amount of Four Million Five Hundred Eight Thousand Two Hundred Eighty-Four Dollars (\$4,508,284), to fund its Capital Acquisition; and

WHEREAS, Fire Services has been approved to purchase one truck, twenty SUVs, nine ambulances, three engines, and one aerial truck for Four Million Five Hundred Eight Thousand Two Hundred Eighty-Four Dollars (\$4,508,284); and

WHEREAS, it has been determined by the Fire Service Division that the purchase of Alternative Response Vehicles was a higher priority and it is necessary to amend its Fiscal Year 2011 Capital Improvement Budget Request (allocation) for Project GS0211B to replace the original request with eight alternative response vehicles, one brush truck, seven ambulances, two engines, and two aerial/quints trucks at a cost of Four Million Five Hundred Eight Thousand Two Hundred Eighty-Four Dollars (\$4,508,284).

Item Description	Quantity	Unit Cost	Total Cost
Previous Request			
F450 Cab & chassis		38,290	38,290
4700 IH or Freightliner	9	186,666	1,679,994
SUV	20	30,000	600,000
Fire Engines	3	480,000	1,440,000
Aerial & Snorkel Trucks	1	750,000	<u>750,000</u>
			4,508,284
 Amended Request			
Alternative Response Vehicles	8	62,500	500,000
Brush Truck	1	60,900	60,900
Ambulances	7	169,620	1,187,340
Engines	2	480,000	960,000
Aerial/Quints Trucks	2	900,000	<u>1,800,000</u>
			4,508,284

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Memphis that Fiscal Year 2011 Capital Improvement Budget be and is hereby amended for Fire Service's Capital Acquisition Project, GS0211B to purchase eight alternative response vehicles, one brush truck, seven ambulances, two engines, and two aerial/quints trucks at a cost of Four Million Five Hundred Eight Thousand Two Hundred Eighty-Four Dollars (\$4,508,284).

Capital Acquisition \$4,508,284

CIP Project Number: GS0211B G.O. Bonds

AN ORDINANCE TO AMEND CHAPTER 2, DIVISION 6. LOCAL SMALL BUSINESS DEVELOPMENT AND PROCUREMENT PROGRAM.

WHEREAS, the Memphis City Council recognizes that the success of local businesses ensures a thriving local economy, employment for our citizens and a strong tax base; and

WHEREAS, the Council wishes to implement policies to ensure that companies that employ our citizens and contribute to our economy and the success of Memphis have the opportunity to do business with city government.

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS,

That Chapter 2, Section 2-332 of the Code of Ordinances, be and is hereby amended to read as follows:

Sec. 2-332. Local small business development and procurement program.

(b) *Purpose and Intent.* The city of Memphis shall give a local preference to local businesses in the city limits Memphis, Tennessee in awarding city contracts and making purchases whenever the application of such a preference is reasonable in light of the dollar-value of proposal received in relation to such expenditures.

(1) Local Preference

- a. In order to be eligible for the local preference, the vendor must provide a copy of the domestic Shelby County and Tennessee business license and shall also provide proof that Shelby County Personal Property Taxes and all other necessary local business operational taxes inherent to businesses whose principal base of operations is located within the city limits of Memphis, Tennessee were appropriately paid and/or authorize the governing bodies of each agency to release such information to the city of Memphis.
- b. In the bidding of, or letting contracts for procurement of supplies, materials, equipment and services, with a total price of ten thousand dollars (\$10,000) or more, local preference shall mean that if the lowest responsive bidder is a regional or non-local business, then all bids received from responsive local businesses are decreased by five percent. The original bid is not changed; the five percent decrease is calculated only for the purposes of determining the

local preference. The local preference cost differential is not to exceed one hundred thousand dollars (\$100,000.00).

- c. In the case of request for proposal, letters of interest, best evaluated bids, qualifications or other solicitations and competitive negotiation and selection in which objective factors are used to evaluate the responses, local businesses are assigned five percent of the total points of the total evaluation points up to a maximum of five points.
- d. In the event of a tie between a local business and one or more non-local business meeting specifications, the ties shall be broken in favor of the local business.

(2) Local Presence

- a. In the event there is no local business preference designation, either due to non-participation or non-eligibility after the five (5) percent differential or five (5) point assignment, then local presence will be considered for the procurement of goods and services over the amount of two million (\$2,000,000.00) dollars.
- b. Local presence will be demonstrated by the total number of individuals a business employs within Shelby County. For procurements, a five (5) percent differential which is not to exceed two hundred thousand (\$200,000.00) shall be granted for the business that demonstrates the highest number of total employees located within Shelby County at the time of the bid response. For request for proposals or matters for which factors are evaluated, local presence at the time of the response will be a weighted criteria. In no event shall the local presence designation be allowed for a business with less than twenty-five (25) local employees at the time of the bid response.

(3) Exceptions.

- a. The local business preference or presence criteria shall not apply to purchases or contracts which are funded, in whole or in part, by a governmental entity and the laws, regulations, or policies governing such funding prohibit application of the local preference. Nor shall the local preference apply to purchases made or contracts let under emergency or noncompetitive situations.
- b. Application of the local preference or local presence criteria to a particular purchase, contract or category of contracts for which the city of Memphis is the awarding authority may be waived upon written justification and recommendation of the city of Memphis to compare qualification, character, responsibility and fitness of all persons, firms, or corporations submitting bids or proposals. Further the preference or presence criteria established herein in

no way prohibit the right of the city of Memphis from giving any other preference permitted by law in addition to the preference authorized herein.

SECTION 2. BE IT FURTHER ORDAINED, that the provisions of this Ordinance are hereby severable. If any of these sections, provisions, sentences, clauses, phrases, or parts are held unconstitutional or void, the remained of this Ordinance shall continue in full force and effect.

SECTION 3. BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, that this ordinance shall take effect on the later of: after it is passed by the Council, signed by the Chairman of the Council, certified and delivered to the Office of the Mayor in writing by the comptroller and become effective as otherwise provided by law.

KEMP CONRAD
Council Member

HAROLD COLLINS
Council Chairman

Attest:
Patrice Thomas, Comptroller

10/10/11

10/10/11

MEMPHIS CITY COUNCIL SUMMARY SHEET

Resolution to approve the sale of a portion of the City of Memphis's outstanding delinquent property tax receivable accounts.

- This Resolution authorizes the Administration to sale a portion of the City of Memphis's delinquent property tax accounts. The FV2011 general fund operating budget includes projected revenue of 4.5 million from the sale of delinquent taxes.
- The initiating party is the Division of Finance.
- This Resolution does not change any existing Ordinance or Resolution.
- The Resolution will require new a revenue contract with the successful vendor who purchases the City's delinquent property tax receivable accounts.

RESOLUTION

WHEREAS, pursuant to Tennessee Code 67-5-2012- Election to Sale Tax Receivables, any taxing agency by resolution of its governing body may elect to sell its tax receivables to public or private parties; and

WHEREAS, this strategy has been successfully executed by other municipalities in Tennessee and across the country for many years; and

WHEREAS, to evaluate this strategy and accelerate the collection of delinquent tax revenues the Administration plans to execute this strategy on a trial basis and sale a portion of its delinquent property tax accounts; and

WHEREAS, the FY2011 general fund operating budget includes a projected \$4.5 million in additional delinquent tax revenue derived from the execution of this revenue enhancement strategy; and

WHEREAS, the Council of the City of Memphis does elect to sell the tax receivables of the City of Memphis.

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Memphis, that the City of Memphis elects to sell its delinquent tax receivables and that this resolution shall take effect after its adoption.